

Documents to be submitted for Bye-law amendment

Proposal for amendment of bye-laws have to be submitted to the District Registrar of Societies as per section 9 and 10 the Karnataka Societies Registration Act 1960 along with the following documents.

Under section 9

1. Request letter to District Registrar.
2. Notices containing written or printed proposed amendment to be sent to members for attending special general meetings.
3. Postal Acknowledgement of notice sent to its members for special general meetings.
4. Proceedings of two special general meetings.
5. Attendance of members present in the two special general meetings
6. Certified copy of original Memorandum of association (MOA) societies.
7. Amendment proposal.
8. Copy of latest returns filed.
9. Challan for having paid the prescribed fee.

As prescribed in rule 9 of the Karnataka societies registration rules 1961- Rs.100/- (For SC/ST and Women societies 50% of the fee prescribed.) Rs.35/- per page scanning fees

Under section 10

1. Request letter to District Registrar.
2. Notices containing written or printed proposed amendment to be sent to members for attending special general meeting.
3. Documents for sending notice of special general meeting to the members.
4. Proceedings of special general meeting.
5. Attendance of members present in the special general meeting
6. Certified copy of original rules and regulation of societies.
7. Amendment proposal.
8. Copy of latest returns filed.
9. Challan for having paid the prescribed fee.

As prescribed in rule 9 of the Karnataka societies registration rules 1961- Rs.250/- (For SC/ST and Women societies 50% of the fee prescribed.) Rs.35/- per page scanning fees.